

EXECUTIVE BOARD

**Meeting to be held in Civic Hall, Leeds on
Wednesday, 17th October, 2018 at 9.00 am***

*(*Please note the earlier than usual start time for this meeting)*

Councillors

J Blake (Chair)
R Charlwood
D Coupar
J Lewis
R Lewis
L Mulherin
J Pryor
M Rafique

MEMBERSHIP

A Carter

S Golton

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>MINUTES</p> <p>To confirm as a correct record the minutes of the meeting held on 19th September 2018</p> <p><u>RESOURCES AND SUSTAINABILITY</u></p>	1 - 16
6			<p>GAMBLING ACT 2005 STATEMENT OF LICENSING POLICY</p> <p>To consider the report of the Director of Communities and Environment advising of the triennial statutory review of the Gambling Act 2005 Statement of Licensing Policy 2019 - 2021 which is underway with the public consultation having taken place. The report presents the Policy review based on comments received and requests the Board considers the contents of the report and refer the Policy to Council for adoption in line with the Budgetary and Policy Framework.</p>	17 - 104
7 K			<p>FINANCIAL HEALTH MONITORING 2018/19 - MONTH 5</p> <p>To consider the report of the Chief Officer, Financial Services, setting out the Council's projected financial health position for 2018/19 as at month 5 and seeking approval to the release of reserves as necessary.</p>	105 - 132

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8 K			<p data-bbox="675 286 1358 320">IMPROVING AIR QUALITY WITHIN THE CITY</p> <p data-bbox="675 360 1406 835">To consider the joint report of the Director of Resources and Housing, the Director of City Development, the Director of Communities and Environment and the Director of Public Health providing an overview of the statutory consultation process undertaken on the Clean Air Zone (CAZ) proposal and the key findings; outlining the details of all of the proposed financial support packages for each affected Sector; detailing the key dates up until the proposed “go live” date of the CAZ and the key risks to successful implementation; and outlining details of the vehicle anti-idling scheme and other actions to improve air quality.</p> <p data-bbox="675 943 1233 1014"><u>REGENERATION, TRANSPORT AND PLANNING</u></p>	133 - 332
9 K			<p data-bbox="675 1084 1241 1155">STREET LIGHTING ENERGY SAVING PROGRAMME</p> <p data-bbox="675 1196 1406 1559">To consider the report of the Director of City Development seeking approval to the design and implementation of a scheme to convert existing street lighting to LED technology. The report also considers the added benefit of incorporating ‘Smart City’ remote connectivity (CMS) to the street lights at the same time and seeks authority to conclude contract negotiations with the Street Lighting PFI provider and implement the conversion of street lights to LED technology.</p>	333 - 380

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10 K	Guiseley and Rawdon; Horsforth; Kirkstall; Otley and Yeadon		<p data-bbox="675 286 1305 394">ESTABLISHMENT OF A JOINT URBAN TRAFFIC MANAGEMENT AND CONTROL SERVICE FOR WEST YORKSHIRE</p> <p data-bbox="675 439 1406 801">To consider the report of the Director of City Development on proposals for the establishment of a West Yorkshire Urban Traffic Management and Control (West Yorkshire UTMC) Service. The report sets out the background to the development of the proposal, arrangements for its funding and requests endorsement to the principle of Leeds City Council hosting the proposed service and authority to progress with arrangements for establishing it.</p>	381 - 396
11 K	Beeston and Holbeck; Hunslet and Riverside	10.4(3) (Appendix 1 only)	<p data-bbox="675 869 1361 976">UPDATE ON THE HS2 GROWTH STRATEGY, HS2 AND LEEDS INTEGRATED STATION MASTERPLAN</p> <p data-bbox="675 1014 1402 1346">To consider the report of the Director of City Development providing an update on the preparations for bringing HS2 to the region, and delivering transformational change of the existing station to put Leeds integrated station at the centre of the city, the City Region and the Northern Powerhouse. The report includes an update on the South Bank SPD, Station Masterplan, the HS2 Growth Strategy, and delivery arrangements.</p> <p data-bbox="675 1384 1374 1529">(Please note that Appendix 1 to this report is designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (3))</p>	397 - 418

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12 K	Hunslet and Riverside; Little London and Woodhouse		<p>CITY CENTRE VEHICLE ACCESS MANAGEMENT SCHEME PHASE TWO</p> <p>To consider the report of the Director of City Development report seeking an injection into the 2018/19 Capital Programme to cover the budget shortfall for Phase 1 of the City Centre Vehicle Access Management Scheme following an increase in material prices received during procurement. In addition, the report also seeks an injection into the 2018/19 Capital Programme and associated authority to progress the detailed design and implementation of a system to manage and control vehicular access at Leeds Playhouse courtyard and Greek Street and authority to undertake feasibility studies and option appraisals for other locations deemed at risk.</p> <p><u>HEALTH, WELLBEING AND ADULTS</u></p>	419 - 432
13			<p>LEEDS BREASTFEEDING PLAN 2016-2021</p> <p>To consider the report of the Director of Public Health and the Director of Children and Families which provides a mid-term update and information on the successes and progress made so far in delivering the Leeds Breastfeeding Plan. The report also outlines plans to develop further work based on consultation and to maintain progress by gaining support for a wider environmental and cultural approach to promoting breastfeeding.</p>	433 - 450
14			<p>MAKING LEEDS THE BEST CITY TO GROW OLD IN - PROGRESS REPORT ON AGE FRIENDLY LEEDS INCLUDING OUR PARTNERSHIP WITH THE CENTRE FOR AGEING BETTER</p> <p>To consider the report of the Director of Adults and Health on the impact of the 'Making Leeds the Best City to Grow Old' project as one strand of work to achieve the priority of Leeds being an age friendly city where people age well. The report also provides an update on the related work being undertaken with partner organisations.</p>	451 - 504

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15 K			<p><u>CHILDREN AND FAMILIES</u></p> <p>FAMILIES FIRST: EARNED AUTONOMY: THE PLAN TO USE NEW FREEDOMS TO TRANSFORM EARLY HELP SERVICES FOR CHILDREN AND FAMILIES</p> <p>To consider the report of the Director of Children and Families on Leeds' success in gaining 'Earned Autonomy' from central government for its work in support of the national programme. The report also seeks approval of delegated responsibility for the Director of Children and Families to manage the implementation plans developed with local partners.</p>	505 - 516
16 K			<p>HEALTHY PUPIL CAPITAL PROGRAMME (HPCP) 2018-19</p> <p>To consider the report of the Director of Children and Families which looks to identify and implement a plan for the capital grant programme for community and voluntary aided schools in Leeds in accordance with the Department for Education's requirements around the Healthy Pupil Capital Programme.</p>	517 - 540
17 K			<p><u>LEARNING, SKILLS AND EMPLOYMENT</u></p> <p>INTERNATIONAL HOLOCAUST REMEMBRANCE ALLIANCE DEFINITION ON ANTISEMITISM</p> <p>To consider the report of the Director of Communities and Environment recommending the adoption of the International Holocaust Remembrance Alliance's working definition on antisemitism. In addition, the report presents an overview of the Jewish community in Leeds and explains some of its significant contributions to the city. It also defines 'hate crime' and the latest picture in Leeds, and includes the full IHRA definition on antisemitism with the IHRA's accompanying examples.</p>	541 - 556

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18			<p>OUTCOME OF SCHOOL ADMISSIONS ARRANGEMENTS 2018 AND UPCOMING CONSULTATION ON ADMISSIONS POLICY FOR 2020</p> <p>To consider the report of the Director of Children and Families which provides a summary of the outcomes of the Admissions functions undertaken by the Local Authority in the academic year 2017/18. The report includes statistical information on the annual admissions round for entry to Reception and Year 7 for September 2018. In addition, information is provided about the admission of pupils 'in-year' where pupils have moved into, or within the city during the academic year 2017/18.</p>	557 - 568
19 K	Guiseley and Rawdon		<p>OUTCOME OF CONSULTATION TO PERMANENTLY INCREASE LEARNING PLACES AT BENTON PARK SECONDARY SCHOOL FROM SEPTEMBER 2021</p> <p>To consider the report of the Director of Children and Families detailing the outcome of a consultation exercise regarding a proposal to expand secondary school provision at Benton Park Secondary School and which seeks a decision to publish a statutory notice under the Education and Inspections Act 2006 and in accordance with the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2013 in respect of this proposal.</p> <p><u>COMMUNITIES</u></p>	569 - 584
20			<p>SAFER LEEDS COMMUNITY SAFETY STRATEGY (2018-2021)</p> <p>To consider the report of the Director of Communities and Environment which presents the Council's Safer Leeds Community Safety Strategy for the period 2018-21, for the purposes of endorsement and recommendation to Council that it formally adopts the proposed strategy.</p>	585 - 620

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21	Armley; Beeston and Holbeck; Burmantofts and Richmond Hill; Gipton and Harehills; Middleton Park		<p><u>ENVIRONMENT AND ACTIVE LIFESTYLES</u></p> <p>RUN LEEDS - SPORT ENGLAND FUNDING AWARD</p> <p>To consider the report of the Director of City Development on the growth of the Run Leeds programme and outlines plans for how the successful award of significant Sport England external funding will be programmed.</p>	621 - 638
22			<p><u>ECONOMY AND CULTURE</u></p> <p>MAJOR EVENTS IN LEEDS</p> <p>To consider the report of the Director of City Development which provides an update on the successful bid to the West Yorkshire Business Rate Pool entitled, 'Transforming Leeds events' which looked to secure funding over the next 3 years to provide added value to the curation and provision of major events in Leeds as well as providing support to secure existing events and also for the provision of 'Leeds 2023'.</p>	639 - 650

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

Webcasting

Please note – the publically accessible parts of this meeting will be filmed for live or subsequent broadcast via the City Council's website. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed.